

Sample Cover Letter for Faxing Purposes

November 2, 2000

David C. Johnson
Director of Personnel
Bank of New York
490 York Avenue
New York, NY 10019

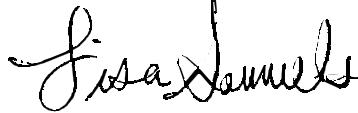
Dear Mr. Johnson:

I am submitting my resume in response to the Loan Officer position vacancy listed in the Nov. 2nd.edition of *The New York Times*.

I would appreciate the opportunity to meet with you to discuss how my experience will best meet your needs.

I look forward to meeting you.

Sincerely yours

A handwritten signature in cursive script that reads "Lisa Samuels". The signature is written in black ink and is positioned below the typed name.

Lisa Samuels